

Senior Project Manager – Natural Capital Finance Alliance

- Location: Oxford, London or Geneva
- One year contract until end-December 2018 with potential for extension
- Salary: from £40k

Please send your CV and a cover letter to jobs@globalcanopy.org letter detailing how you meet the essential criteria on the job description by **January 2nd 2018**. Please note that early applications are advised as we may close the recruitment process earlier, if a suitable candidate is found before the closing date. Interviews will be held on the 4th and 8th of January 2018.

Senior Project Manager – Natural Capital Finance Alliance

The Natural Capital Finance Alliance (NCFA) is a pioneering finance-sector led initiative, working to advance the integration of natural capital considerations into financial decision-making. It drives innovation and thought-leadership in this space, and works to develop the practical tools which financial institutions need to better understand natural capital risks and opportunities, and establish the foundation for resilient long-term economic growth.

It is supported by over 40 financial institutions worldwide, and is convened by the United Nations Environment Programme Finance Initiative (UNEP FI) and the Global Canopy Programme.

The Natural Capital Finance Alliance is seeking a Senior Project Manager to work closely with finance sector partners on *Advancing Environmental Risk Management*. This ambitious NCFA project works both at a global level and in 4 pilot countries (Colombia, Indonesia, Peru and South Africa) to develop new finance sector approaches and methodologies to address natural capital risk.

The successful candidate will have exceptional project management skills and a proven track record of delivering on complex projects, experience of working with the financial sector and excellent relationship management skills. S/he will be responsible for ensuring that the project meets its objectives and is delivered to a high standard, on time and on budget, in collaboration and with support and guidance from the NCFA team based at Global Canopy Programme in Oxford and UNEP FI in Geneva.

RESPONSIBILITIES

1. Responsible for overall project management of the AERM project, together with the NCFA director and with support from the Junior Project Manager:
 - Ensure project is proceeding on time and within budget, while delivering high quality outputs and outcomes agreed with stakeholders and the donor;
 - Mediate conflicts, manage risk and document project lessons learned, escalating and resolving challenges to deliver the project efficiently and effectively;
 - Manage the Global Project Advisory group, consisting of senior financial institution and civil society representatives.
2. Lead management of project country implementation in Colombia, South Africa and Peru;
 - Manage in-country consultants to ensure high quality and timely delivery;

- Manage the financial institutions participating in the pilot project and oversee pilots to integrate environmental factors into credit risk analysis;
 - Co-manage external consultants in charge of in-country pilot projects with participating financial institutions.
- Coordinate outputs between countries and ensure lessons and results from pilots inform further development and finalisation of global methodology and case studies.
 - Liaise with country offices of the project donor and support two-way communications;
 - Support country workshops and event planning;
 - Ensure close coordination with team leading on global methodology.
3. Support delivery of NCFA communications plan and outputs, working closely with the Communications Lead
 4. Manage the NCFA Junior Project Manager
 5. International travel (c. 30% of working time)

EXPERIENCE & QUALIFICATIONS

Essential

- Proven track-record of delivering technically challenging projects with multiple stakeholders.
- Experience in risk management and/or banking, preferably in emerging markets.
- Demonstrable excellence in partnership management.
- Experience of identifying and successfully managing risks to effective project delivery.
- Excellent written and oral communications skills in English.

Desirable:

- Knowledge of environmental, social and governance integration.
- Understanding of quantitative analysis relating to environmental valuation and/or credit analysis.
- Strong professional network in the environmental and/or financial sectors.
- Fluency in Spanish.
- Relevant post-graduate/professional qualifications (e.g. Prince2, PMP certification, IT/software project management).